



Long Beach Water
Exceptional Water • Exceptional Service



Long Beach Water Department 2020 Internship Program - Engineering/Operations Internship - “Developing our Future Workforce”

The Long Beach Water Department (Department), in collaboration with Pacific Gateway, will offer an internship opportunity for a currently enrolled Junior-, Senior- or Masters-level college/university student to gain valuable work experience in the water industry.

The selected student will intern with the Long Beach Water Department’s Operations Bureau, and must be available to intern up to 30 hours per week, during regular business hours. The internship is expected to begin June 2020 and end December 2020. The selected intern will earn \$17-\$18 per hour, depending on experience, and will be working with the Treatment Plant Division to support the Water Quality and Process Operations team.

Duties may include:

- Preparing maps and figures using ArcGIS and Microsoft Office applications;
- Working with Plant Staffing to assist with developing or updating standard operating procedures (SOPs);
- Preparing or updating existing daily forms and paperwork used at the facility;
- Assisting with the development of a comprehensive training plan for plant operations;
- Assisting with organization and digitalization of historical plant records; and
- Assisting with ongoing capital improvement program (CIP) projects, operational data analysis, or other related work as assigned

Applicants must:

- Be a current Junior-, Senior- or Master’s-level college/university student, majoring in Civil or Environmental Engineering;
- Be available to intern up to 30 hours per week, from June 2020 to December 2020;
- Be in good academic standing;
- Have an interest in water treatment process and water quality;
- Have experience in MS Office applications (ex., Excel, Word, PowerPoint);
- Have excellent communication skills (verbal and written); and
- Be able to work independently with minimal supervision.

Application process:

Submit resume and cover letter, expressing interest in internship opportunity and related course work and experience. Submissions must be received no later than **Tuesday, March 17, 2020**. Mail or Email to:

Rick Gonzalez
Administrative Analyst
Long Beach Water Department
College Engineering Internship Program
1800 E. Wardlow Road
Long Beach, CA 90807
rick.gonzalez@lbwater.org

Prior to commencing internship, the selected applicant must provide, or have provided, right-to-work documentation and pass a required background check.

For questions, please contact Rick Gonzalez at 562.570.2366 or rick.gonzalez@lbwater.org. Visit www.lbwater.org.

Equal Opportunity Employer
This information is available in an alternate format by request, at 562.570.2364.